

## MODEL TOBACCO-FREE SCHOOL POLICY

### Rationale

The [District Name] District is committed to providing a healthy and safe environment for students, staff and citizens. The [Name] School Board acknowledges that adult staff and visitors serve as role models for students and embraces its obligation to provide learning and working environments that are safe, healthy and free from unwanted smoke and tobacco use on all district property and during all school-sponsored activities.

The policy set forth below is effective [Date].

### Tobacco-Free Environment

The [District Name] buildings and grounds are 100% tobacco-free at all times, for all persons, without exception. Use of any type of tobacco is prohibited on or in district parking lots, in district owned vehicles or in any personal vehicles on the [District Name] property. All persons are prohibited from using tobacco at school-sponsored activities off school district property, which may occur either before, during or after regular school hours. Students are also prohibited from possessing any type of tobacco. Students and staff are prohibited from promoting tobacco through the use or display of tobacco-related materials such as clothing, hats, backpacks and other items promoting tobacco or vaping products.

For the purposes of this policy, tobacco products include, but are not limited to, cigarettes, pipes, cigars, hookah, snuff, dissolvable tobacco or chewing tobacco, as well as unregulated nicotine products such as electronic cigarettes and other vaping devices, which may or may not contain tobacco.

### Enforcement and Cessation

District administration, including school superintendent and principal(s), will oversee the enforcement of this policy for all persons. Tobacco or vaping products found in student possession will be confiscated. Students who violate this policy will be encouraged to quit and provided information on cessation, including the SD QuitLine [1-866-737-8487]. Student violations may also result in, at the discretion of school administration: parent/guardian notification, a written assignment on the dangers of tobacco and nicotine use, participation in a tobacco education and/or cessation program, suspension or ineligibility to participate in extracurricular activities, community service or notification of law enforcement.

[District Name] employees in violation of this policy will be encouraged to quit and provided information on cessation, including the SD QuitLine [1-866-737-8487]. Employees may also be subject to disciplinary action pursuant to [District Name] policy. Visitors in violation of this policy will be asked to comply, and if necessary, be subject to appropriate consequences, which may include being directed to leave school property.

### Policy Communication

The superintendent shall provide public notification of the district's policy through appropriate means, such as signs posted on the perimeter of the property, at entrances and other prominent places, student and staff handbooks and public announcement at school events.

The [District Name] School Board or designee is responsible for regular review of this policy and its procedures. The School Board is responsible for the approval of this policy. The Board or school administrator will be available to address questions and concerns regarding this policy.